



Wheat Ridge Sustainable Neighborhoods Program

Implementation Planning Guide

Implementation occurs when a neighborhood takes direct action to make a change that advances sustainability. Examples of implementation projects include building a community garden and neighborhood preferred waste hauler targets.

The following information needs to be completed and emailed to the Website Manager at least 30 days before the implementation project phase 1 begins. Please include any pictures relevant to the implementation project in the email.

Project Name:

Which Sustainable Neighborhood goal areas does this project cover? Select all that apply.

Air

Energy

Land

Water

People

Project Description – Please describe **what** this project will accomplish.

Desired Outcomes – Please describe **why** you are doing this project. What are the benefits to the community? How do these outcomes and benefits relate to sustainability?



Resources Required – Please describe what you will need to complete this project. This can include materials, funding, labor, etc.

Participation – Please describe who will be involved in this project. This can include current and prospective participants (i.e. residents, volunteers, non-profit partners, etc.)

Timeframe – Please provide a timeframe for the project. Include your best estimate for a schedule of activities.



Assistance Required – Please describe any assistance you would like from the City. Think through supplies like:

- Printed materials (fliers, sandwich board signs)
- Event supplies (EZ up, folding table, chairs, sandwich boards)
- Food and drinks for volunteers and/or attendees
- Other items that would need to be purchased

For items that need to be purchased, please link the URL or detail where the item can be purchased locally in the section below. If there isn't enough space, send an itemized list to kbetzold@ci.wheatridge.co.us no later than 30 days prior to the project start date.

List the name, email and address of the person who will be collecting supplies for the project. City staff will coordinate drop off/pick up times with this person directly.

Who is the primary contact for this project? Please list their name, phone number and email address.

Other Notes/Comments: