



Wheat Ridge Sustainable Neighborhoods Program

Neighborhood Club Planning Guide

A neighborhood club is a group of residents who share a similar interest or participate in a common activity related to one of the five program goal areas: energy, air, water, land and people.

*The following information needs to be completed and emailed to the Website Manager at least 30 days before the neighborhood club begins. Please include any pictures relevant to the neighborhood club in the email. You will complete this form **one time** per club.*

Club Name:

Which Sustainable Neighborhood goal areas does this project cover? Select all that apply.

Air

Energy

Land

Water

People

Club Description – What topic(s) will the club focus on? Please provide a mission statement for the club.

Club Schedule – How often will the club meet (weekly, monthly, quarterly, etc.)? Is there a regular meeting location?



What outreach strategies will you use?

Community Benefit – Please describe the benefit to the community.

Assistance Required – Please describe any assistance you would like from the City. Think through supplies like:

- Printed materials (fliers, sandwich board signs)
- Event supplies (EZ up, folding table, chairs, sandwich boards)
- Food and drinks for volunteers and/or attendees
- Other items that would need to be purchased

For items that need to be purchased, please link the URL or detail where the item can be purchased locally in the section below. If there isn't enough space, send an itemized list to kbetzold@ci.wheatridge.co.us no later than 30 days prior to the club start date.

List the name, email and address of the person who will be collecting supplies for the club. City staff will coordinate drop off/pick up times with this person directly.



Who is the primary contact at this event? Please list their name, phone number and email address.

Other Notes/Comments: